



AccountsReceivable.com

3700 34th Street, Suite 140  
Orlando, FL 32805

By Phone: 1-877-718-7847 | Fax: 1-877-730-5805  
www.AccountsReceivable.com

## Cost Effective Debt Collection Services By Invoice Guard

We offer innovative debt collection services at a fixed rate. Rather than paying out up to 50% of your collected debt in fees, you simply pay a small fixed monthly fee while we collect what is rightfully yours.

**Invoice Guard™ is a unique program that provides companies of all sizes, no-matter the industry, a protective measure against non-paying receivables.**

It is the goal of Invoice Guard™ to not only recover your hard earned money but to re-establish, when desired, constructive dialog between our clients and their customers, thus helping you retain your customer base.

**Questions? Call 877-718-7847 and speak to an associate RIGHT NOW!**

## We Simplify The Debt Collection Process

Invoice Guard™ capitalizes on the strengths of the leverage gained by way of 3rd party intervention.

**FACT:** 82% of all cases resolved by your average collection agency are done so within 30 days of placement. Reason: Third party intervention. It is a proven fact that third party intervention, often simply knowing that the account has been placed with an outside agency, prompts payment from Debtors who are concerned with their credit and standing in the community.

When using your typical collection agency you...

You turn a case over for collections for \$5,000.00. The Collection Agency collects and charges 30% and it costs you \$1,500.00! You repeat this scenario each time you submit a claim. If you submit 10 claims a year that are paid within 60 days after submitting them to a collection agency, it has cost you \$15,000.00!

When using our service you...

Become a member at 100.00 per month which comes to a yearly total of \$1,200.00. This allows you to submit up to four cases per month or 48 cases per year. Instead of paying total \$15,000.00, on those same 10 cases you now pay 1200.00! If you collect on 20 cases, instead of paying \$30,000.00 it is still only \$1,200.00.

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The **Invoice Guard™** program works the following way.

100% of the money collected by Invoice Guard or its affiliated collection agencies and/or law firms within the first 60 days of placement into the Invoice Guard Collection Network, on behalf of you, the client, or your company will be sent directly to you.

Invoice Guard will be entitled no commissions.

Our standard agreement covers a 12 month period, and if not cancelled after the expiration of the agreement, we will continue on a month to month basis.

Client can submit up to 4 accounts per month. Any unused placements within any month can be carried over to the next month. Any accounts submitted over your 4 account per month limit will be charged a one-time fee of \$15.00 per account. This one-time charge will be due at the same time as your monthly 100.00 payment is due.

Step 1-You choose **Invoice Guard™** by executing our agreement and paying the first month's fee of \$100.00.

Step 2-You are provided a user name and password that will allow you access to our International Debt Recovery Network, where you provide the debtor information on each case you are submitting for collection.

Step 3-Within 24 hours of placing your claim(s) an initial demand for payment letter will be sent to the debtor(s) you submitted. The debtor(s) will be advised to contact your office to pay their outstanding debt.

Step 4- Fifteen days after placement of your claim(s) a stronger second demand for payment letter will be sent to the debtor(s) you submitted. The debtor(s) will be advised to contact your office to pay their outstanding debt.

Step 5-Thirty-One days after placement of your claim(s) a strong third demand for payment letter will be sent to the debtor(s) you submitted. The debtor(s) will no longer be directed to communicate with you will be advised to contact OUR office to pay their outstanding debt.

Step 6-Forty-six days after placement of your claim(s) a final 4th demand for payment letter will be sent to the debtor(s) you submitted. The debtor(s) will no longer be directed to communicate with you, but will be instructed to contact OUR office to pay their outstanding debt within 14 days.

## **Step 6 – Continued**

**(Note): Any time during the first 60 days of collection activity that you decide to remove your debtor(s) from collection you will be able to do so by either calling us or by simply logging on to your account and closing the claim in question.**

If at the end of the **Invoice Guard™** 60 day recovery cycle your debtor (s) remains in non-compliance, and you **HAVE NOT** requested to have your claim(s) pulled from the Invoice Guard™ network your accounts will be worked in the following manner:

**Any account placed with Invoice Guard™ that remains in active collections 61 days after your placement of the account will be considered a “Non-Compliant” debtor and will be collected at a rate of 20% of any monies collected that do not require litigation.**

Step 7 Your “Non-Compliant” debtor will be sent to a collection agency or law firm located within the geographical area of where the debtor resides. All legal means and strategies known will be utilized to aid in the recovery of your money.

**If your “Non-Compliant” debtor still refuses to pay we will then advise you of what we recommend, which will be either closure of the case or litigation.**

**If you choose to close the case you will owe NOTHING to Invoice Guard™ or their affiliated collection agencies or law firms.**

**If you choose litigation, your claim will be litigated at a rate of 35% of any monies recovered.**

**If the Invoice Guard™ affiliated law firm fails to recover your money through litigation you will owe nothing to Invoice Guard™ or its affiliated law firm.**

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### **Signup Instructions**

1. Execute The Agreement "Page 5"
2. Choose and Provide the necessary information for payment that you will use to pay your monthly service charge of \$100 "Page 6"
3. Fax back the agreement and payment method to 1-877-730-5805

Additional Information – Within 24 hours of receipt of your executed agreement and payment, Accounts Receivable, Inc. will provide you with a username and password to submit your accounts electronically into our Accounts Receivable, Inc. debt recovery network.

If you feel uncomfortable in entering of your accounts into the Accounts Receivable, Inc. debt recovery network, feel free to fill out an account placement form(s) "Page 7", and fax the form(s) along with any backup that can assist us in recovery of your claims, such as invoice, agreements, etc..., to the above mentioned fax number and our agents will enter the information in for you.

**If you have any questions, please call us at 1-877-718-7847, or as always, feel free to go online 24 hours a day 7 days a week to [www.AccountsReceivable.com](http://www.AccountsReceivable.com) to see a real-time status of the cases you have submitted.**

**Accounts Receivable, Inc.**

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THIS AGREEMENT IS MADE BETWEEN ACCOUNTS RECEIVABLE, INC., HEREIN REFERRED TO AS ACCOUNTS RECEIVABLE, INC. AND \_\_\_\_\_ HEREIN REFERRED TO AS CLIENT.

1. CLIENT hereby engages Accounts Receivable, Inc. to handle collection of the debts and accounts placed with Accounts Receivable, Inc. under the terms and conditions stated below.
2. CLIENT agrees to pay Accounts Receivable, Inc. a monthly payment of 100.00 per month. Payments will either be made by check, draft, credit card or Paypal.
3. Client can submit up to 4 accounts per month. Any unused placements within any month can be carried over to the next month. Any accounts submitted over your 4 account per month limit will be charged a one -time fee of \$15.00 per account. This one-time charge will be due at the same time as your monthly 100.00 payment is due.
4. The duration of agreement will be 12 months from the date this agreement is executed, and will continue on a month to month basis until cancelled in writing. This agreement can't be cancelled by client during the first 12 months without Accounts Receivable, Inc. consent even if they have no past-due claims to place.
5. CLIENT warrants the validity, amount and authenticity of all claims placed with Accounts Receivable, Inc. for collection. Upon request, CLIENT agrees to forward documentation to Accounts Receivable, Inc. to prove the amount, and authenticity of the claim when requested. No settlement offer is approved without CLIENT'S consent.
6. All claims placed with Accounts Receivable, Inc. by CLIENT, regardless of amount, shall be collected by Accounts Receivable, Inc. at NO COMMISSION CHARGE to the CLIENT during the first Sixty days of placement with Accounts Receivable, Inc. All Payments made by Debtor or merchandise returned by the Debtor during the first 60 days of placement will either be directed to be paid directly to the CLIENT or forwarded directly to the CLIENT immediately upon receipt by Accounts Receivable, Inc.. Any claim that is forwarded to an attorney or collection network for further handling after 61 days of placement shall be billed by Accounts Receivable, Inc. to CLIENT at a rate of 20% of any and all funds collected or value of merchandise recovered by Accounts Receivable, Inc. Any claim placed with Accounts Receivable, Inc. by CLIENT that is involved in active litigation shall be billed by Accounts Receivable, Inc. to CLIENT at a rate of 35% of any and all funds collected or value of merchandise recovered by Accounts Receivable, Inc.
7. CLIENT understands that Accounts Receivable, Inc. may forward a case or a claim to an outside law firm or collection network to assist in the recovery of said account and hereby grants Accounts Receivable, Inc. permission to do so. CLIENT must give Accounts Receivable, Inc. approval in the event that such a transfer will result in an additional charge.
8. CLIENT shall report all direct payments made by Debtor to CLIENT to Accounts Receivable, Inc. within three (3) business days of receipt of payment by CLIENT.
9. There is a fee of 10% of the principal balance of the account for administrative, initiation and clerical expense on all accounts withdrawn by CLIENT after 60 days of placement with Accounts Receivable, Inc. If the claim has been forwarded to an attorney in Accounts Receivable, Inc.'s network, there is a fee of 15% of the principal balance of the account for cancelling or withdrawing the claim.
10. Accounts Receivable, Inc. shall account to CLIENT on a monthly basis all funds collected by Accounts Receivable, Inc. on CLIENT'S behalf.
11. CLIENT grants to Accounts Receivable, Inc. and any attorney or collection firm that Accounts Receivable, Inc. may forward CLIENT'S case to express authority to endorse and negotiate any check, draft or other negotiable instrument made payable to CLIENT for deposit in trust for distribution to CLIENT after deducting the commission and fees due Accounts Receivable, Inc. under this agreement. CLIENT specifically appoints Accounts Receivable, Inc. as its special limited attorney-in-fact to accomplish the actions of this paragraph.
12. In no event shall Accounts Receivable, Inc. be liable in any respect for the inability to collect any account placed with Accounts Receivable, Inc. by CLIENT for collection. Accounts Receivable, Inc. is not a guarantor of any specific result on accounts placed by CLIENT.
13. Accounts Receivable, Inc. shall hold harmless CLIENT from any claim, demand, action, cost or judgment, including a reasonable attorney's fee arising out of any action done or failing to be done by Accounts Receivable, Inc. in connection with the collection of any claim placed with Accounts Receivable, Inc. by CLIENT for collection.
14. This agreement shall be construed in accordance with the laws of the State of Florida. In the event that any provision hereof is found to be invalid or unenforceable, then that provision shall deemed to be severed and removed and the remaining provisions shall remain valid and in full effect.

Agreed on this date \_\_\_\_/\_\_\_\_/\_\_\_\_. \_\_\_\_\_ For CLIENT.

**Please Choose A Method Of Payment Below:**

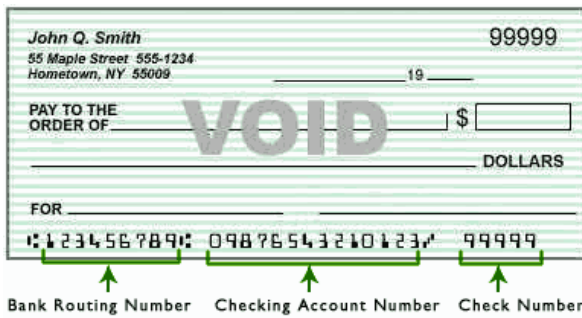
**1) Credit/Debit Card – Please Provide the following Card information:**

Full Name on Card: \_\_\_\_\_

16 Digit Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date: \_\_\_\_/\_\_\_\_ CSV Code (3 Digit Code on Back Of Card): \_\_\_\_\_

**2) Check Draft**



**Provide the following Checking information:**

Bank Name: \_\_\_\_\_

Name on Check: \_\_\_\_\_

Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

**3) By PayPal – Please print your PayPal email address so we can send you a payment request**

Your PayPal Email Address: \_\_\_\_\_



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**Client Account Placement Form**

**Your Information:**

**Company Name:** \_\_\_\_\_ **Contact Name:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Main Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

**Your Debtor Information:**

**Company/Debtor Name:** \_\_\_\_\_ **Contact Name:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Main Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Amount Owed \$ \_\_\_\_\_

Service Provided \_\_\_\_\_

Reason for not paying: \_\_\_\_\_

Date Of Delinquency: \_\_\_\_/\_\_\_\_/\_\_\_\_

Any Signed Contract: \_\_\_\_\_ Have You Received Any Payments? \_\_\_\_\_

Are there any bad checks (please circle) Yes No

If yes  
Amount: \$ \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Amount:\$ \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Is this a Judgment (please circle) Yes No

If yes  
Date when Judgment was obtained: \_\_\_\_/\_\_\_\_/\_\_\_\_

Any additional information that would further help in your collection please provide below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_